

# Woodchester Parish Council

Clerk: Ann Bijkerk

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## Minutes of the Planning Meeting held in the Village Hall 7th July, 2016 at 6.40pm

**Present:** Cllrs. Lead, Hamilton and Swait

**In attendance:** The clerk and two members of the public

**2016/31 To receive apologies for absence.**

An apology was received from Cllr. Baynham-Honri.

**2016/32 To receive declarations of interest in items on the agenda.**

There were no declarations of interest.

**2016/33 To approve the minutes of the meeting of 2<sup>nd</sup> June, 2016.**

These were approved and signed as a true record by Cllr. Lead.

**2016/34 To discuss and agree a response to a questionnaire from Stroud District Council on its Heritage Strategy.**

A questionnaire relating to issues such as Conservation Areas, Listed Buildings and Heritage Assets was discussed by councillors. Responses were agreed. The clerk will return a completed questionnaire to Stroud District Council before the deadline of 18<sup>th</sup> July.

**2016/35 To discuss and agree an amendment to Section 15 of the Standing Orders to deal with minor planning applications to be agreed by the Full Council at its meeting on 8<sup>th</sup> September.**

For a small number of planning applications, councillors do not always feel the need to discuss them at a meeting of the Planning Committee. These may be very minor applications or applications for work to trees in the Conservation Area.

In consultation with the Gloucestershire Association of Parish and Town Clerks (GAPTC) an amendment to the Standing Orders was proposed and councillors agreed to add a statement to section 15 to read, 'Minor planning applications including those for 'Trees in a Conservation Area' (TCA) will be delegated to the clerk in consultation with two councillors'.

The clerk will alter the Standing Orders for agreement at the Full Council Meeting on 8<sup>th</sup> September.

*The meeting closed at 7.00pm.*

Signed .....

Date.....