

## Clerk's Report to 28<sup>th</sup> June, 2016

- **Bike Tracks** – James Watkins from Back on Track made a site visit on 14<sup>th</sup> June to give a new quote for the work and look at the route of the tracks. Following that meeting a method statement and revised plan were received. A couple of amendments were suggested and a quote is now being prepared.
- **Audit** – The accounts have been sent to the external auditors Grant Thornton.
- **Stroud District Council's Heritage Strategy** – This questionnaire includes questions relating to Conservation Areas, Heritage Assets, Listed Buildings and Scheduled Ancient Monuments and has been discussed by the Planning Committee. A response will be sent to SDC.
- **Gate Post between Tower House Drive and Bospin Lane** – A note was distributed to residents with access to the lane to ask for information regarding ownership. A couple of residents have expressed concern at the suggestion the kissing gate be removed.
- **Parking for Woodchester Park** – A letter was sent to the Priory Church and Woodchester Valley Village suggesting they display a polite notice asking people to park elsewhere. This followed concerns raised at the Annual Parish Meeting and subsequently discussed by the Parish Council. Communication followed from Max Dancer of the National Trust suggesting they create and install a semi-permanent information board which could then be made permanent if it helps with the parking issue.
- **Traffic on Convent Lane** – Following concern raised at the Parish Council meeting in June regarding an increase in traffic for Woodchester Valley Vineyard the clerk wrote to Mrs. Shiner asking that consideration be given to residents and those using the lane. Mrs. Shiner was very supportive in her response. Once drainage and maintenance work are complete, there should be no further disruption. Mrs. Shiner asked that should there be any further issues, residents contact her directly.
- **Hedges on Bospin Lane** – Following concern from residents, letters were sent to the owners of two properties on Bospin Lane to ask that they tidy their boundary with the public footpath to allow walkers to pass unhindered.
- **Dog Waste Bin Emptying Costs** – An email was received from SDC asking that the Parish Council pay a voluntary contribution of £446.15 per annum to empty the five dog bins owned by the Parish Council. This is the second request for a contribution and councillor's opinion remains that this is not a contribution they feel they should be asked to make. A response was sent to SDC.
- **Electric Fence on footpath between Church Road and Laggar Lane** – Following concern from a resident that the fence could be a danger to younger children, the clerk contacted Gloucestershire Rights of Way for some clarity on the guidelines regarding electric fences. The fence is attached to the stile on both sides; however there is a clear warning at the top of the hill that an electric fence has been installed. No response has yet been received from GCC.
- **Water on Bear Hill** – Concern was raised about water running across the road rather than following the gully on the edge. In freezing conditions this could be hazardous. This was raised as an issue 18 months ago when Gloucestershire Highways cleared the gulleys. The clerk contacted GH who have been out to look at the problem and are monitoring it over the next few weeks in order to find a more long-term solution. Rodborough PC have been informed.
- **Street Sign** – A report has been sent to SDC concerning the sign for St. Mary's Hill which is in need of repair.
- **Leyhill Workers** – Work has been carried out recently mainly in South Woodchester clearing verges.
- **Bus Service** – New bus services will operate from Mid-August organised by Community Connexions. This is a bookable door-to-door service going to Stroud on a Thursday and Nailsworth on a Tuesday. Passengers will be able to use bus passes.
- **Gloucestershire Highways** – Becky Lane is a new contact at GH for Parish and Town Councils and County Councillors with a dedicated email account. Any concerns should now be made through that channel.

### Cheques signed/to be signed since the meeting of the 2<sup>nd</sup> June, 2016

Date	Payee	Cheque Number	Amount	Authorising Power
02.06.16	Iain Selkirk – Internal Audit	772	£90.00	LGA 1972 s.111
02.06.16	Ian Smith – Maintenance 1 <sup>st</sup> quarter, work to clear bus shelter, post at Frogmarsh	773	£645.00	Highways Act 1980 s.96
05.07.16	Clerk Salary from 11 <sup>th</sup> May to 5 <sup>th</sup> July – 8 weeks @ £103.63	774	£829.04	LGA 1972 s.112(2)

### Planning Decisions

#### *Consent has been granted for:*

- **S.16/1057/HHOLD and S.16/1058/LBC** – Little Britain Farm Cottage, Bath Road - Erect a lean-to oak style porch over the main entrance door. Replace existing picket fence and rendered wall with brick garden wall.
- **S.16/1183/TCA** – The Forge, Bath Road – G1 5x willow trees – remove deadwood and dying branches overhanging over yard.

### Applications Received

- **S.16/1281/HHOLD** – The Old Cottage, High Street, South Woodchester – New boot-room entrance and open fronted oak-framed garage
- **S.16/1424/TCA** – Southfield Mill House, Southfield Road – T32 Willow – Re-pollard. T48 sycamore – fell. T47 hazelnut – Coppice. T26 Ash (3 stems at base) – Fell eastern and western stem.