

Clerk's Report to 24th December, 2014

- Cllr. Hamilton had a request from a clerk in Wiltshire to use our Emergency Plan. A number of questions were raised, one of which concerned the need for DBS checks for volunteers working with vulnerable people in emergency situations. Using advice from the GAPTC and recent advice put out to all councils from NALC, DBS checks are required when the work is carried out 'regularly' and therefore need not apply in an emergency planning situation.
- Frogmarsh Bridge - Amey Gloucestershire are proposing to undertake repair works to the bridge on the A46 at the Frogmarsh Lane junction.
The works involve the refurbishment of the bridge railings, in association with general maintenance and vegetation removal. The works are proposed to start on the 5th January, under traffic signal control, and should be on site for a period of up to two weeks.
- Cars parked on pavement in Southfield Road – Concern was raised that parents are parking on the pavement in Southfield Road to drop off and pick up children. This causes an obstruction, particularly when car doors are open. The clerk has spoken with Mr. Jones, Headteacher who plans to put a request to parents to be considerate when parking.
- A request was made in the recent edition of the Woodchester Word for volunteers to form a working party for the mountain bike trails. The response has been disappointing, with only one volunteer.
- Noticeboards – Bottle Green have kindly agreed for a notice board to be attached to the northern end of their boundary wall and have agreed to donate £150 towards the cost of the board.
- Boggy footpath west of The Priory – Cllr. Warnes and the clerk met with Mrs. Hill and Jaci Harris (GCC) on site to look at the problem. It has been agreed that a handrail will be placed on the slope making walking the path safer.
- War Memorial – A request was received from English Heritage asking for information which may help to determine whether the War Memorial should be listed. The War Memorial booklet produced by Cllrs. Wigzell and Warnes was sent and as a result English Heritage consider the inclusion of George Archer-Shee's name to be of sufficient significance to merit the Memorial being Listed.
- 'Finance Revisited' Course – This will be attended by the clerk on 14th January to cover the requirements of the new financial regulations (organised by the GAPTC).
- Planning Update with SDC Planning Officers – The clerk will attend this meeting on 19th February.
- SDC's Local Plan – Stage 1 of the examination hearings took place in April 2014. Following publication of the Inspector's Initial Conclusions in June 2014, SDC agreed to suspend the examination to undertake further work. An Extraordinary meeting of SDC was held on 9th December and it was agreed to adopt a housing provision figure of 11,200 dwellings (2006-2031) and endorsed strategic growth option D (M5 catchment Stonehouse focus). The Inspector will now resume Stage 1 of the examination to review and assess the work undertaken by the Council before deciding whether to proceed with Stage 2. The resumed hearing sessions will begin on January 29th.
- **Maintenance Report** – Ian Smith has produced a summary of work carried out since the last meeting.

Cheques signed/to be signed since the meeting of the 6th November, 2014

05.11.14	Epicado – 12 months hosting	718	£288.00
20.11.14	Royal British Legion – 3 wreaths	719	£105.00
01.12.14	Ian Smith – Maintenance 3 rd quarter, bus shelter repair and seat in bus shelter	720	£700.00
10.12.14	GAPTC – Clerk to attend finance course	721	£25.00
18.12.14	Ian Smith – To replace cheque 707 written in June	722	£500.00
6.1.15	Clerk – Salary (9 weeks @ £88.40), non-consolidated payment (£27), Reimbursement for noticeboard (£829.20), paper (£14.49) and stamps (£6.36)	723	£1672.65

Planning Decisions

Consent has been granted for:

- **S.14/1075/LBC** – Convent of Poor Clares, Convent Lane - Conversion of convent to hotel (part retrospective).
- **S.14/2286/TCA** – Cotteswold, High Street, South Woodchester - T1 - Norway Maple - remove, T2 – Young Horsechestnut - remove, T3 - 2 Old plums
- **S.14/2282/TPO** – 20 Lawns Park, North Woodchester - Lime tree crown reduction and Eucalyptus limb reduction.
- **S.14/2553/NEWTPO** – Convent of Poor Clares, Convent Lane - Tree preservation order 551