

### Clerk's Report to 23<sup>rd</sup> December, 2013

- **Stroud District Council's Local Plan** – SDC is expecting to submit The Plan and all comments received to the Government for examination during December 2013.
- **Leyhill 'Through the Gate' Programme** – Work has been carried out in South Woodchester and Leyhill have been thanked for the work they have done.
- **An email was sent to the manager of Woodchester House** to ask that the hedges south of the war memorial be cut back and to express some concern that two trees had come down in the recent wind. The work has now been carried out.
- **Road works at the bottom of Selsley Road** – The clerk was contacted by several residents to ask when the road works would be completed. The problem was backfill was removed from a gas main during the resurfacing of the A46. This needed to be investigated and rectified before re-surfacing could be completed.
- **Maintenance** – Ian has completed a job sheet for the work carried out in November and December.
- **Precept** - The clerk has received a form from SDC which needs to be completed and returned by 31<sup>st</sup> January, 2014.
- **Refuse Collection** – A member of the public telephoned to mention that the bin in the bus shelter at Frogmarsh was overflowing. SDC were contacted and the bin was emptied the following day.
- **Finance** – 'New Government guidelines (if they go ahead) will allow parish councils to use electronic methods of payment provided robust anti-fraud measures are in place. Councils will need to ensure that they have a sound and comprehensive system of internal control with checks before and after a payment is made.' Joint Practitioners' Action Group will be producing model guidance which will be circulated to councils by local Associations and those local councils which opt to move away from using cheques will then be able to follow the guidance to help them to do so with appropriate safeguards in place.
- **Request for SDC to replace dog bin in lay-by on A46** – An email was sent to SDC to ask that a dog bin could be placed in the lay-by to replace the one which was taken away with the recycling bins.
- **Bike Track** – The clerk met with Richard Gray (Highways) to go through the plan for the bike track. He was very positive and recommended to GCC that a contract should be drawn up. GCC are happy to agree to a lease with the following conditions:
  1. Upon completion of an appropriate legal agreement the Parish would carry out all necessary works to construct the ramps etc. and would thereafter fully maintain them and any trails in the area for as long as the use continues.
  2. At the end of the agreed term or upon the use ceasing the Parish would restore the property to its original condition.
  3. That the Parish fully and totally indemnifies the Council against claims, loss, damage or injury arising from its presence and or use.
  4. That the Parish carries out an appropriate communication and consultation exercise prior to starting the project and fully shares the results with the Council to demonstrate the local support of the project.
  5. That the Parish meets the reasonable legal costs of the County in drawing up the agreement.

### Cheques signed/to be signed since last meeting on 7<sup>th</sup> November, 2013

06.11.13	Epicado – Website hosting for 12 months	679	£288.00
01.12.13	Back on Track – Site visit and feasibility study	680	£291.60

17.12.13	Ian Smith – Maintenance for third quarter and erection of dog bin on Church Lane (£55)	681	£510.00
01.01.14	St. Mary’s Church – Hire of the Undercroft Room for 2013	682	£37.50
01.01.14	Clerk’s salary – 6 <sup>th</sup> November – 31 <sup>st</sup> December – 8 weeks@£88.40	683	£707.20
01.01.14	Clerk – Reimbursement for Dell laptop	683	£478.99
01.01.14	Clerk – Reimbursement for Microsoft Home and Student	683	£94.98
01.01.14	Clerk – Printer cartridges	683	£17.60

## **Planning Update**

### **Planning Decisions**

#### ***Consent has been granted for:***

- **S.13/2991/LBC** - Knapp House, Selsley Road, North Woodchester - Removal of modern chimney piece and false walling in ground floor living room to reveal blocked fireplace behind, repair of cracked stone lintel and lime plastering to surrounding walling, installation of wood burning stove, minor adjustments to position of modern stud partitions at first and second floor, new en- suite to second floor bedroom, replacement internal doors.
- **S.13/2479/TCA** – Grigshot House, Bath Road, Woodchester – Tow lines of leylandii trees – reduce every tree to fifteen feet and trim the sides.

### **Planning Applications Received**

- **S.13/2636/HHOLD** – Ninfa, Rooksmoor Hill, Woodchester – Erection of replacement double garage with room over.
- **S.13/2115/LBC** – Old Brewery Cottage, Rooksmoor Hill, Woodchester – Replace three rear windows like for like and replace two window casements.